

APPLICATION FOR TENANCY

Please note that this application will not proceed without the following:

- | | |
|---|---|
| <input type="checkbox"/> Prior inspection of the property | <input type="checkbox"/> Proof of address |
| <input type="checkbox"/> Photo ID | <input type="checkbox"/> Application form completed in full |
| <input type="checkbox"/> Proof of income | |

I/We acknowledge that we have been provided with the special terms and conditions of the lease before signing this application.

I/We acknowledge that we have received Forms 17a and 18a before signing this application. I/We acknowledge that both the lessor and I/we are bound by this application immediately on communication of the lessors acceptance of it.

Name	Name
_____	_____
Signature	Signature
_____	_____
Date	Date
_____	_____

DISCLAIMER/ AUTHORITY PRIVACY ACT ACKNOWLEDGMENT

In accordance with Privacy principal 1.3 of the Privacy Act we require you to read and sign this acknowledgment. In order to process a tenancy application, a tenancy applicant is required under the National Privacy Principals Act to be made aware that an organisation may access a tenancy database. In addition a tenancy applicant is entitled to know what will happen to their information once it is passed onto an agent.

In accordance with the National Privacy Principals we disclose that in addition to information being supplied to a database company, other organizations may receive information from time to time. Other organizations may include but are not limited to debt collection agencies, insurance companies, government departments, trades people, other landlords and agents.

I the said applicant declare that I give my permission to the agent to collect my information and pass such information onto TICA Tenancy Control Pty Ltd. I further give my permission for my information to be provided to any other tenancy database for the assessment of my tenancy application. I further give consent to contact any of my referees provided by me in my tenancy application.

I agree and understand that once a tenancy application has been lodged and inquiry made with a tenancy database my information may be recorded as making an inquiry.

I agree that in the event of a default occurring under a tenancy agreement, I give my permission to the member of a tenancy database to register any of my details of such breach with a tenancy database. I further agree and understand that the removal of such information is subject to the conditions of the Database Company.

I understand that TICA Tenancy Control Pty Ltd is a database company that allows its members access to information accumulated from members about tenants who have breached their tenancy agreements.

I agree and understand that should I fail to provide the tenancy database member with the information and acknowledgments required the database member may elect not to proceed with my application. I agree and understand that a listing with TICA Tenancy Control Pty Ltd could have an adverse effect on my ability to obtain future rental accommodation.

I acknowledge and understand that TICA Tenancy Control Pty Ltd can be contacted on 1902 220 346. I understand that the calls to TICA Tenancy Control Pty Ltd are charged at \$5.45 per minute incl GST.

I do solemnly and sincerely declare that the information contained in this application is true and correct and all information has been given of my own free will. I authorize you to contact or conduct any inquiries or with regard to the information supplied on this application.

*I agree that in the instance our application is approved an amount equivalent to 1 weeks rent must be paid as part bond within 24 hours to secure the property. Payment may be made via bank deposit, bank cheque or money order made payable to John Reid Real Estate Trust Account or eftpos. **Cash payment will not be accepted.** The balance of bond (total equivalent of 4 weeks rent/ and 2 weeks rent will be due upon commencement of the tenancy agreement. I acknowledge that once acceptance of my application has been conveyed to me either in writing or verbally the part bond becomes non refundable and the terms of the lease agreed upon become binding.*

Name	Name
_____	_____
Signature	Signature
_____	_____
Date	Date
_____	_____

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Information about your application and tenancy databases

Tenancy databases are used to protect a property owner's investment.
However, unfair and old listings can disadvantage some people when they try to secure private rental housing.

What this means for you

As a property manager/owner, we are required by law to let you know which databases we use to check your rental history. At John Reid Real Estate we use the following database:

T.I.C.A. Tenancy Control Pty Ltd

Contact: 02 9743 1800

What if I am listed?

If you are listed on a tenancy database that we use, we are required by law to let you know that you are listed, and provide you with the contact details of the database operator so you can find out information about your listing.

Where can I get further information?

If you would like more information about tenancy database laws you can visit the Residential Tenancies Authority website at rta.qld.gov.au or call 1300 366 311.

I, acknowledge the above.

Name

Signature

Date

Name

Signature

Date

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TENANCY APPLICANTS PLEASE NOTE:

Address of Property

THIS OFFICE IS A MEMBER OF TICA Tenancy Control Pty Ltd

(A division of Tenancy Information Center Australasia Holdings Pty Ltd)

All applications for tenancy in this office are processed through TICA.

We require **photocopies** of the following information to be supplied at the time of submitting an application.

1. **Photograph identification: Current drivers license and/or passport**
2. **Proof of last residential address: Telstra account, electricity or gas account, rates notice**
3. **Proof of income: Pay slips or bank statement
(letter of employment on Company Letterhead not accepted)**
4. **Copies of previous rental receipts**
5. **Copies of previous lease agreements**
6. **Registration papers for all vehicles to reside at the property**

Our office reserves the right to allow for any changes or additions to the above

To avoid disappointment please fill out every section of the application in full & have all ID photocopied before submitting an application. Incomplete applications will not be accepted.

Have you ever been evicted by any lessor or agent? Yes No Yes NoHave you ever been refused another property by any lessor or agent? Yes No Yes NoAre you in debt to another lessor or agent? Yes No Yes NoIs there any reason known to you that would effect your rental payment? Yes No Yes NoWas your rental bond at your last address refunded in full? Yes No Yes No

If NO what deductions were made?

Rent Arrears \$ _____ \$ _____

Repairs \$ _____ \$ _____

Cleaning \$ _____ \$ _____

APPLICATION FOR TENANCY

Shop 1, 67 Rio Vista Blvd, Broadbeach Waters QLD 4218

Applicant 1

Name		DOB
Home Phone	Mobile Phone	
Drivers License Number	Email	
Passport Number	Smoker	<input type="checkbox"/> Yes <input type="checkbox"/> No
Present Address		
Period of Tenancy	Total rental \$	
Name of Agency/Lessor	Phone	Fax
Previous Address		
Period of Tenancy	Total rental \$	
Name of Agency/Lessor	Phone	Fax
Occupation		
Employer	Employers Address	
Phone	Contact Name	
Period With Employer	Net Weekly Income	
<i>If self employed</i>		
Name of Business	ABN	
Address	How Long Self Employed	
Name of Accountant	Phone	
<i>Personal Referees **Do not include relatives</i>		
Name	Relationship	Phone
Name	Relationship	Phone
<i>Next of Kin to contact in case of emergency</i>		
Name	Relationship	Phone
Name	Relationship	Phone

APPLICATION FOR TENANCY

Applicant 2

Name		DOB
Home Phone	Mobile Phone	
Drivers License Number	Email	
Passport Number	Smoker	<input type="checkbox"/> Yes <input type="checkbox"/> No
Present Address		
Period of Tenancy	Total rental \$	
Name of Agency/Lessor	Phone	Fax
Previous Address		
Period of Tenancy	Total rental \$	
Name of Agency/Lessor	Phone	Fax
Occupation		
Employer	Employers Address	
Phone	Contact Name	
Period With Employer	Net Weekly Income	
<i>If self employed</i>		
Name of Business	ABN	
Address	How Long Self Employed	
Name of Accountant	Phone	
<i>Personal Referees **Do not include relatives</i>		
Name	Relationship	Phone
Name	Relationship	Phone
<i>Next of Kin to contact in case of emergency</i>		
Name	Relationship	Phone
Name	Relationship	Phone

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Full names of any other persons/minors who will occupy the property

Name	DOB
Name	DOB
Name	DOB
Name	DOB

List any Pets owned

Breed	Sex	Registered with council	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Breed	Sex	Registered with council	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Total Number of Vehicles to be stored on the premises

Registration Number	Make & Model
<input type="checkbox"/> Owned	<input type="checkbox"/> Hire Purchase/Company
Registration Number	Make & Model
<input type="checkbox"/> Owned	<input type="checkbox"/> Hire Purchase/Company

- I/We the applicants declare that the information we have provided is true and correct and that I/We supplied it of our own free will. I/We understand that the information has been collected by you as the letting agent to the purposes of determining whether I/We am/are an appropriate tenant for the property. I/We authorize you to verify the above information by contacting and checking the accuracy of the information with those person named in the application, and by taking such searches as you consider reasonably necessary.
- I/We acknowledge that any false information I/we provide could jeopardize this application and any subsequent tenancy agreement I/we enter into on approval by the lessor or agent.
- I/We acknowledge and accept that if this application is rejected, the agent is not legally obliged to provide reason for the rejection.
- I/We the applicants declare that I/we are not bankrupt and the rental is within our means.
- I/We have inspected the premises and wish to take a tenancy**

for a period of _____ months

from _____

at a rental of \$ _____ per week.

I/we also undertake to pay a rental bond of \$ _____ in total.

Name	Signature	Date
Name	Signature	Date

In the presence of (signature)